

# WHITEHALL PLANNING COMMISSION

## MINUTES JUNE 6<sup>TH</sup>, 2019

The Whitehall Planning Commission meeting of June 6<sup>th</sup>, 2019 was called to order by Chairman Terry Anderson at 6:30pm.

Chairman Anderson asked for a roll call.

Terry Anderson—Present  
Mike Brown—Present  
Denny Roberge—Present  
Barb Blake—Present  
Amy Smith- Present  
Jason Thomas- Present  
Zach Woodruff- Present

Chairman Anderson asked for a motion to approve minutes from May 2<sup>nd</sup>, 2019. Mr. Roberge motioned to approve and Mr. Woodruff seconded. All voted in favor to approve the minutes.

Mr. Anderson introduced Case #778, John Odom/ Captain D's, is seeking a special permit 1123.10(c)(1) drive-thru facility, on Property located at 3596-3648 E. Main St. and owned by Whitehall Retail Ventures, LTD.

Mr. John Odom presented the case. Mr. Odom displayed the site plan and application to the Planning Commission members.



Adobe Acrobat  
Document

Please see attached site plan and planning commission application here:

Mr. Anderson asked if it would be a challenge for southern driving patrons will be able to enter the drive-thru. Mr. Odom noted they will have to make a U-turn, however they anticipate most traffic to come from other directions. He went on to note that the parking and drive aisles are already established which proved difficult to provide a drive-thru and keep the current traffic path. Thus creating a 34' foot drive aisle was the best option. He went on to note there will be lane markings to help the flow of traffic.

Mr. Odom went on to talk about the exterior elevations. The front entrance will be 2 signature painted towers, logo sign and colorful awnings. The portholes will light up at night. The EIFS is a 3 color band. The drive-thru side will match the front of the building. The side facing Collingwood side will match, and also include a vestibule.

Mr. Anderson asked the hours of operation. Mr. Odom noted he believes it will be 11am to 11pm. Mr. Brown asked about the dumpster enclosure location. Mr. Odom said it will be buffered by landscaping, so it will be less visible to traffic. Mr. Woodruff asked if it

was an option for the dumpster enclosure to match the EIFS of the building. Mr. Odom agreed to the conditional change. Mr. Brown asked if there was any consideration in making the parking spaces at an angle. Mr. Odom said they could not angle the spaces, as it impedes traffic for the existing 2 way traffic pattern of the current shopping center.

Mr. Woodruff asked the width of the walkways. Mr. Odom said they are 5 feet wide.

Mr. Joe Ryan presented the staff report, which encouraged a favorable



recommendation, seen here:

Mr. Anderson asked if there were any further questions.

Ms. Blake made the motion to approve Case #778. Mr. Roberge seconded. All were in favor and Case #778 received a FAVORABLE RECOMMENDATION with the condition of the EIFS of the trash enclosure to match the building.

Mr. Woodruff asked that Cases #779 & 780 be tabled for the July 11<sup>th</sup> meeting.

Mr. Woodruff made a motion and Ms. Smith seconded. Both Cases are tabled for July 11<sup>TH</sup>, 2019.

Mr. Anderson asked if there was any further business.

Chairman Anderson asked for a motion to adjourn. Mr. Woodruff motioned and Mr. Roberge seconded. All were in favor to adjourn. Meeting was closed at 6:52pm.

**APPROVED** \_\_\_\_\_, 2019 Respectfully submitted,

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Terry Anderson, Chairman

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CASEY THOMAS, SECRETARY