

WHITEHALL PARKS AND RECREATION COMMISSION

May 9, 2018

The meeting of the Whitehall Parks and Recreation Commission was called to order at 6:03 PM by Chris Bolich. The Pledge of Allegiance was recited by those assembled. On a roll call, the following members were in attendance: Bolich, Tiffanie Charles, Katie Quincel, Mark Schieber, Zach Wright, Director Shannon Sorrell, and Shannon Werner. Absent: Mike Adkins and John Feters.

Charles moved, seconded by Bolich, to excuse the absent members and the motion carried 5 – 0.

There were no guests to poll for questions or comments.

Charles moved, seconded by Schieber, to approve the minutes from the April 11, 2018 meeting and the motion carried 5 – 0.

The Commission reviewed the following items: Employees' wages/ personal service for 3/30/18 through 4/28/18; bills and refunds for April 2018; and Trust Fund, budget, and income for April 2018.

Director's Report:

Security cameras at the north end of John Bishop Park will be installed as soon as time and weather permit. The cameras will be hard wired, not run on wifi.

M+A Architects were selected for the Activity Center renovation. Their contract has not been signed yet. The city has received CMR (Construction Manager at Risk) submittals and will be scoring them this week. Upon the advice of M+A, the Whitehall Community Park will open all at once in the fall of 2019 (as opposed to a 2-phase opening). This means the Whitehall YMCA will not be running a summer camp in 2019.

Parks and Rec. will not be expanding summer camp this year as previously discussed. The department will be running sports and COSI camps. A full expansion will be planned for 2019 when there is more time to plan and promote the program.

Charles moved, seconded by Bolich, to fund 2018 summer sports and COSI camps versus the YMCA summer camp and the motion carried 5 – 0.

Sorrell will start using her professional Facebook page to promote the department and encourages all present to share her posts. The Community Affairs department will be shooting a 2 – 3 minute promotional video about Whitehall Parks and Recreation in the coming months.

Seasonal hiring is almost complete.

The department has met the goals from the community-wide 2016 Sapperstein Survey. This summer the city will be conducting another survey with new questions related to Parks and Recreation.

Ribbon cuttings for the new playgrounds will be scheduled soon. On May 24, the police department is hosting another Town Hall Safety meeting, and the City Attorney's office is hosting a mock trial at City Hall.

There being no further business, Charles moved, seconded by Bolich, and the meeting adjourned at 6:45 PM.

To the best of my knowledge these minutes are true and correct.

Chairperson

Prepared by:

Shannon Werner