

WHITEHALL CITY COUNCIL
AGENDA MEETING MINUTES

April 3, 2018

Jim Graham, Council President, called the April 3, 2018 agenda meeting to order at 6:30 p.m. All members were present.

President Graham reviewed the agenda and confirmed who would handle the various required motions this evening.

Director Woodruff asked for Resolution No. 015-2018 to be tabled until April 17, 2018.

The meeting adjourned at 6:34 p.m.

Respectfully submitted,

Mary Freimark, Clerk of Council

APPROVED: _____, 2018.

Jim Graham, Council President

WHITEHALL CITY COUNCIL MEETING

MINUTES – APRIL 3, 2018

Council President Graham called the regular meeting of Whitehall City Council to order at 7:00 p.m. on Tuesday, April 3, 2018.

At President Graham's request, everyone rose for a moment of silence. The Pledge of Allegiance was then recited by those assembled.

On roll call by the clerk, the following members of council were present:

Chris Rodriguez
Lori Elmore
Karen Conison
Wes Kantor
JoAnna Heck
Larry Morrison
Robert Bailey

APPROVAL OF MINUTES

Ms. Conison moved to approve the Minutes of the March 20, 2018 agenda and regular meetings. Mr. Kantor seconded the motion. There was no discussion. On a roll call vote, all present members responded in the affirmative and the Minutes were approved as submitted.

SPECIAL PRESENTATION

Carol A. Ventresca, PHD., Executive Director for "Employment for Seniors". She thanked Councilperson Lori Elmore for the invitation to speak this evening. She thanked Steve Quincel for joining the board of trustees for Employment for Seniors. She explained that Employment for Seniors is an independent nonprofit organization that presides in Whitehall. She gave a PowerPoint presentation titled "Employment for Senior's" opportunities in Whitehall" She provided some insight of their work and an overview of their programs and services. She thanked council for the opportunity to speak and thanked the City of Whitehall for the exciting partnership they have developed.

Ms. Elmore thanked Ms.Ventresca for coming to council and sharing the services that Employment for Senior's has to offer.

POLL PUBLIC

Chery Horn, 471 Doverwood Dr., Reynoldsburg. She is here to state her opposition against the legislation of the attempted takeover of Woodcliff Condominiums. Her husband and she have recently purchased a building in Woodcliff. They were aware of the law suit involving Thomas Olander and Woodcliff Condominium Association, but they did not know it could affect the other owners in such a drastic way. In March of 2016, the receiver meant with the owners to vote for board members and he was very optimistic about transitioning over to them. They thought the

problems were being addressed and the new board would be contacting unit owners on whatever needed to be done to correct city violations, but that did not occur.

There are many homeowners that do care about their property and would do their best to correct any violations. They wanted to create homes for lower income families and if this plan moves forward, this would leave those families homeless. The communication between the unit owners, the court appointed receiver and the condominium association has been nonexistent. There are only two homeowners that know what is going on and they only have their personal interest in mind. They are agreeing with the sale so they can walk away with the majority of the funds while the other owners have no say in the plan. They want their voices heard and they are prepared to keep their community clean and abide by all ordinances.

Todd Stapleton, 90 Woodcliff Dr. He said he has lived at Woodcliff for five years and he has seen things change for the better. He has a criminal record and it is hard for guys like him to find landlords that will rent to him. There are elderly and disabled people that would have a hard time renting somewhere else. He has spent hours picking up the trash and helping with the trees. He has seen the children now have a place to play basketball with the new basketball courts at the park. He is asking that the city take in consideration the opinions of the people that actually live at Woodcliff Condominiums.

Holly Butler, 75 Midcliff Dr. She said they are new residents at Woodcliff Condominiums and they are having a great experience living there. They did not know anything about the issues that are currently at Woodcliff and their worried about having to find another place to live. Her sister lives with her and also has a criminal record and as the gentleman said previously, it has been hard for her to find a place to live and this community welcomed her. Her kids fit in well with the schools and they go outside and play every day. They are residents that don't want to have to leave.

STANDING COMMITTEE REPORTS

Administration and Financial Management – Chairperson Bailey reported that they met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Community and Elder Advocacy – Chairperson Elmore reported that they met last Tuesday and they had no pending legislation on the agenda. Their minutes are on file and they will meet next week, sometime after 6:30 p.m.

Community Standards and Enforcement – Chairperson Rodriguez reported that they met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Economic Development – Chairperson Morrison reported that they met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Infrastructure, Maintenance and Services – Chairperson Heck reported that they met last Tuesday and they had no pending legislation on the agenda. Their minutes are on file and they will meet next week, sometime after 6:30 p.m.

Public Safety – Chairperson Conison reported that they met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Parks and Recreation – Chairperson Kantor reported that they met last week and their minutes are on file. They discussed the new playground equipment that is going in to the five parks and should be finished by June. They will meet next week, sometime after 6:30 p.m.

OFFICIALS' REPORTS

Mayor Kim Maggard – she welcomed the new Safety Director, Van Gregg. She asked for favorable consideration for Ordinance Nos. 032-2018 and 035-2018, which are for Police Officers Body Cameras.

City Attorney Michael Bivens – his official report for the month of March there were 277 cases in Mayor's Court, 20 of them were of a criminal nature committed by Whitehall residents. 92 cases were transferred to Franklin County Municipal Court, 32 were Whitehall residents. He asked for favorable consideration for Resolution No. 019-2018.

City Auditor Dan Miller – he had no official report. He reminded everyone that there 14 days left to pay their taxes.

Director of Public Service and Development Zach Woodruff – he had no official report.

Director of Public Safety – he had no official report. He asked for favorable consideration for Ordinance Nos. 032-2018 and 035-2018.

Treasurer Steve Quincel – he had no official report.

President Graham – advised that the following Officials' Reports have been filed in the Council Office since the last meeting: The Mayors Report to Council for February 2018; The Treasurer's Investment Report for January 2018; The Treasurer's Activity Report for January 2018; and The Treasurer's Fund Reconciliation Report for January 2018.

COMMUNICATIONS, PETITIONS AND CLAIMS:

1. Minutes from the March 8, 2018 meeting of the Planning Commission.
2. Agenda for the April 5, 2018 meeting of the Planning Commission.
3. Notice from the Ohio Division of Liquor Control of the application for transfer of ownership of the D5 liquor permit of MMKAP LLC DBA JJ EEZYS 3878 E. Main St. & Patio to EEZYS LTD DBA JJ EEZYS 3878 E. Main St. & Patio.
4. Written favorable recommendation with conditions from the Whitehall Planning Commission on Ordinance No. 025-2018.

PUBLIC HEARING:

ORDINANCE NO. 025-2018

“AMENDING THE ZONING MAP ATTACHED TO CHAPTER 1122 OF THE 1970 CODIFIED ORDINANCES OF THE CITY OF WHITEHALL, OHIO AND AS SUBSEQUENTLY AMENDED, CHANGING THE ZONING ON PROPERTY LOCATED ON EAST BROAD ST, PARCEL NUMBERS 090-000096, 090-005610, 090-000898, 090-000581, 090-005894, 090-000614 FROM APARTMENT DISTRICT (A-2), LIMITED COMMERCE DISTRICT (LCD), AND GENERAL COMMERCE DISTRICT

(GCD) TO PLANNED UNIT DEVELOPMENT (PUD), PROPERTY OWNED BY CITY OF WHITEHALL.”

President Graham opened the public hearing on Ordinance No. 025-2018 at 7:32 p.m.

Drew Russell, with the Edge Group, Will Kirk with Hallmark Communities, Andrew Gardner with Bird & Bull Engineering and Dean Wentz with Dean Wentz Architecture. They were there tonight to display their final development plan and asking for the rezoning on approximately 19 acres. Mr. Russell presented slides of the Norton Crossing development plan. He explained that after the meeting with Planning Commission they have revised some of the plans. One of the changes is to extend Fairway Blvd. all the way up to the park to provide utilities to the park. The other change was to expand the fitness center in the clubhouse. They distributed the new plans to council. They also displayed some of the materials they will be using.

Mr. Morrison asked how much of this will be city property.

Mr. Russell said about 1.6 acres.

Mr. Morrison asked if the city will be maintaining this property as part of parks.

Director Woodruff explained which area Mr. Morrison was describing and said it will be maintained by the Parks and Recreation Department. He also pointed out the parking area.

Director Woodruff said the reason while they are showing the purposed changes now is because the zoning text for PUD is specific on what changes that can be made to a plan once it is approved. Therefore, they showed the proposed plan now so it wouldn't be required to go back through Planning Commission and the council process just to expand the fitness center.

Mr. Morrison asked if that was part of the Planning Commission presentation.

Director Woodruff said it was not.

Mr. Kirk said originally the plans showed a smaller fitness center for residents only. They are now in the process of discussing a partnership with a company called Snap Fitness. If this happens it would expand the center, make it 24 hour access and open it to the public.

Mr. Rodriguez asked what would be added if the fitness center was expended.

Mr. Wentz said it would add 2500 square feet, which would make the fitness center approximately 4000 square feet.

President Graham said it will expand out to the right and will take over some of the grassy area.

Director Woodruff said that council has received the staff report and they have worked over a year on this plan and are very excited for this project to get underway.

Mr. Morrison said he has a question about the staff report regarding the traffic flow with the bowling alley.

Director Woodruff said he spoke with the bowling alley owner and they have expressed full commitment in providing a full access to the site. The alternative plan is the road furthest to the west would become full access.

Mr. Bailey asked what the purposes of the ponds.

Mr. Gardner said they are required by the City of Whitehall and the Ohio EPA to provide storm water management and water quality to current standards. To obtain that, they need to have the detention areas. It will be a wet pond that will fluctuate with rain fall. It will not be a muddy hole with cattails.

President Graham asked why no one makes rain gardens out of the ponds.

Mr. Gardner said it is based on volume. Rain gardens are usually for sites less than five acres. EPA has regulations that require different calculation for water quality on sites that are over five acres.

President Graham asked what type of trees will be planted between the ponds and the existing housing.

Mr. Russell said they use trees that will take on water and do well with wet soil, London Plains and White Oaks.

Mr. Kantor asked if there was going to be a six foot fence butting up against the property and how far is the pond from the back yards of the residents.

Mr. Kirk said there will be a combination of a privacy fence and all the plantings.

Mr. Russell said it he thinks it is about eight to ten feet to the yards, but they are still working on that.

Ms. Heck asked how deep the retention ponds are.

Mr. Russell said about six feet deep.

Ms. Heck asked if the city has to maintain the parking spaces next to the park.

Mr. Russell said just Fairway Blvd.

After confirming there were no additional proponents and no opponents, President Graham closed the public hearing at 8:12 p.m.

VERIFICATION OF COPIES

President Graham requested a roll call on whether each member of council received a copy of each item of legislation listed on the agenda prior to the meeting, including any add-on legislation. On a roll call vote, all present members responded in the affirmative.

THIRD READING:

ORDINANCE NO. 024-2018 was read by title only by President Graham:

“AMENDING 745 TITLED VENDORS AND SOLICITORS.”

Mr. Rodriguez then moved to adopt Ordinance No. 024-2018 and Ms. Conison seconded the motion. There was no discussion. On a roll call vote, all present members voted in the affirmative and ORDINANCE NO. 024-2018 was adopted.

ORDINANCE NO. 025-2018 was read by title only by President Graham:

“AMENDING THE ZONING MAP ATTACHED TO CHAPTER 1122 OF THE 1970 CODIFIED ORDINANCES OF THE CITY OF WHITEHALL, OHIO AND AS SUBSEQUENTLY AMENDED, CHANGING THE ZONING ON PROPERTY LOCATED ON EAST BROAD ST, PARCEL NUMBERS 090-000096, 090-005610, 090-000898, 090-000581, 090-005894, 090-000614 FROM APARTMENT DISTRICT (A-2), LIMITED COMMERCE DISTRICT (LCD), AND GENERAL COMMERCE DISTRICT (GCD) TO PLANNED UNIT DEVELOPMENT (PUD), PROPERTY OWNED BY CITY OF WHITEHALL.”

Mr. Rodriguez introduced Ordinance No. 025-2018 and moved to amend pursuant to attach Exhibit A in section 2 and Mr. Bailey seconded the motion.

Mr. Morrison said that he thinks the changes on the plans are significant and this ordinance should be tabled and sent back to the Planning Commission.

President Graham said that they currently have a motion on the floor to amend Ordinance 025-2018. He stated to Mr. Morrison he can make a motion after the amendment.

On a roll call vote, Rodriguez, yes; Elmore, yes; Conison, yes; Kantor; yes; Heck, yes; Morrison, no; Bailey, yes; and ORDINANCE NO. 025-2018 was amended.

Mr. Rodriguez moved to adopted Ordinance No. 025-2018 and Mr. Bailey seconded the motion.

Mr. Morrison moved to make a motion to table Ordinance No. 025-2018 and send the revised plans back to the Planning Commission.

President Graham said the motion to adopt was already seconded and ask Mr. Bailey if he wanted to withdrawal his second. Mr. Bailey said no.

On a roll call vote, Rodriguez, yes; Elmore, yes; Conison, yes; Kantor; yes; Heck, yes; Morrison, no; Bailey, yes; and ORDINANCE NO. 025-2018 was adopted.

RESOLUTION NO. 015-2018 was read by title only by President Graham:

“RESOLUTION TO ADOPT A COMPREHENSIVE DEVELOPMENT PLAN THAT DESCRIBES THE PUBLIC NEED FOR THE PROPERTY KNOWN AS THE WOODCLIFF CONDOMINIUMS AND AFFIRMING THE PUBLIC NEED FOR THE PROPERTY AS NUISANCE ABATEMENT; AND AUTHORIZING THE MAYOR, ON BEHALF OF CITY COUNCIL, TO MAKE AN OFFER TO PURCHASE 317 PARCELS FROM THE WOODCLIFF CONDOMINIUM UNIT OWNERS ASSOCIATION.”

Mr. Morrison then moved to table Resolution No. 015-2018 until April 17, 2018 and Mr. Bailey seconded the motion. There was no discussion. On a roll call vote, all present members voted in the affirmative and RESOLUTION NO. 015-2018 was tabled.

ORDINANCE NO. 026-2018 was read by title only by President Graham:

“MAKING A SUPPLEMENTAL APPROPRIATION OF FORTY FOUR THOUSAND, SIX HUNDRED ONE AND 90/100 DOLLARS (\$44,601.90) FROM THE TAX INCREMENT FINANCING FUND (279) TO VARIOUS EXPENSE ACCOUNTS IN THE 279 FUND AND AUTHORIZING THE DISTRIBUTION OF THE PORTION OF THE TOTAL SERVICE PAYMENTS ATTRIBUTABLE TO EACH TIF TO THE AFFECTED VOCATIONAL SCHOOL DISTRICT FROM THE TAX INCREMENT FINANCING FUND (279) IN THE AMOUNT EQUAL TO 100% OF THE PROPERTY TAX PAYMENT THE VOCATIONAL SCHOOL DISTRICT WOULD HAVE RECEIVED OF FORTY FOUR THOUSAND, SIX HUNDRED ONE AND 90/100 DOLLARS (\$44,601.90) AND DECLARING AN EMERGENCY.”

Mr. Bailey introduced and moved to suspend the rules on Ordinance No. 026-2018 and Mr. Rodriguez seconded the motion. There was no discussion. On a roll call vote, all present members responded in the affirmative and the rules were suspended.

Mr. Bailey then moved to adopt Ordinance No. 026-2018 and Mr. Rodriguez seconded the motion. There was no discussion. On a roll call vote, all present members voted in the affirmative and ORDINANCE NO. 026-2018 was adopted.

ORDINANCE NO. 028-2018 was read by title only by President Graham:

“AMENDING THE ZONING MAP ATTACHED TO CHAPTER 1122 OF THE 1970 CODIFIED ORDINANCES OF THE CITY OF WHITEHALL, OHIO AND AS SUBSEQUENTLY AMENDED, ALLOWING A SPECIAL PERMIT UNDER 1123.10(c)(36) TO ALLOW LIGHTHOUSE BEHAVIORAL HEALTH TO OPERATE A MEDICAL FACILITY THAT INCLUDES IN-PATIENT CARE SERVICES, ON PROPERTY LOCATED AT 4000 EAST MAIN STREET (PARCEL NUMBER 090-005290-00), OWNED BY OHIO NURSES ASSOCIATION.”

ORDINANCE NO. 029-2018 was read by title only by President Graham:

“AUTHORIZING THE CREATION OF THE FLEXIBLE SPENDING FUND (820), APPROPRIATING ~~ONE HUNDRED THIRTY SIX THOUSAND AND 00/100 DOLLARS (\$136,000.00)~~ ONE HUNDRED FORTY-ONE THOUSAND AND 00/100 DOLLARS (\$141,000.00) FROM UNAPPROPRIATED MONIES IN THE FLEXIBLE SPENDING FUND (820) TO ~~THE FLEXIBLE SPENDING EXPENSE ACCOUNT~~

~~(820.000.50000)~~ VARIOUS ACCOUNTS IN THE FLEXIBLE SPENDING FUND (820) AND DECLARING AN EMERGENCY.”

FIRST READING:

ORDINANCE NO. 030-2018 was read by title only by President Graham:

“APPROVING AND MAKING A SUPPLEMENTAL APPROPRIATION OF ONE HUNDRED EIGHTY THOUSAND TWO HUNDRED FORTY AND 42/100 DOLLARS (\$180,240.42) FROM THE ETNA ROAD OPWC-ISSUE 2 FUND (319) TO THE ETNA ROAD IMPROVEMENT (CC11T) - LOAN ACCOUNT (319.000.51000) AND DECLARING AN EMERGENCY.”

ORDINANCE NO. 031-2018 was read by title only by President Graham:

“APPROVING AND MAKING A SUPPLEMENTAL APPROPRIATION OF THREE THOUSAND ONE HUNDRED SIXTY-FOUR AND 28/100 DOLLARS (\$3,164.28) FROM UNAPPROPRIATED MONIES IN THE WMPITIE FUND (279) TO VARIOUS ACCOUNTS IN THE WMPITIE FUND (279) AND DECLARING AN EMERGENCY.”

ORDINANCE NO. 032-2018 was read by title only by President Graham:

“AUTHORIZING A SUPPLEMENTAL APPROPRIATION FROM THE 241 LAW ENFORCEMENT TRUST FUND TO THE 241.000.50000 LAW ENFORCEMENT TRUST EXPENSE ACCOUNT IN THE AMOUNT OF TWO HUNDRED TWENTY FIVE THOUSAND AND NO/DOLLARS (\$225,000.00) AND DECLARING AN EMERGENCY.”

Mr. Bailey introduced and moved to suspend the rules on Ordinance No. 032-2018 and Ms. Conison seconded the motion. There was no discussion. On a roll call vote, all present members responded in the affirmative and the rules were suspended.

Mr. Morrison then moved to adopt Ordinance No. 032-2018 and Mr. Bailey seconded the motion. There was no discussion. On a roll call vote, all present members voted in the affirmative and ORDINANCE NO. 032-2018 was adopted.

ORDINANCE NO. 033-2018 was read by title only by President Graham:

“APPROVING AND MAKING AN APPROPRIATION TRANSFER OF FOUR HUNDRED TWENTY-FOUR THOUSAND SIX HUNDRED THIRTY AND 52/100 DOLLARS (\$424,630.52) FROM THE ETNA ROAD IMPROVEMENT (CC10T) – GRANT (319.000.50000) TO THE ETNA ROAD IMPROVEMENT (CC11T) - LOAN ACCOUNT (319.000.51000) AND DECLARING AN EMERGENCY.”

ORDINANCE NO. 034-2018 was read by title only by President Graham:

“AN ORDINANCE VACATING 4 ACRES, MORE OR LESS, OF FAIRWAY BOULEVARD AND EASTWAY COURT AS A PUBLIC ROADS IN THE CITY OF WHITEHALL, COUNTY OF FRANKLIN, STATE OF OHIO.”

Mr. Morrison introduced and moved to suspend the rules on Ordinance No. 034-2018 and Ms. Elmore seconded the motion. There was no discussion. On a roll call vote, all present members responded in the affirmative and the rules were suspended.

Mr. Morrison then moved to adopt Ordinance No. 034-2018 and Ms. Elmore seconded the motion. There was no discussion. On a roll call vote, all present members voted in the affirmative and ORDINANCE NO. 034-2018 was adopted.

ORDINANCE NO. 035-2018 was read by title only by President Graham:

“AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH WATCH GUARD IN THE AMOUNT OF \$216,142.50 FOR THE PURPOSE OF PURCHASING BODY CAMERAS FOR USE IN THE WHITEHALL DEPARTMENT OF POLICE AND AUTHORIZING PAYMENT FROM THE LAW ENFORCEMENT TRUST EXPENSE ACCOUNT (241.000.50000) AND DECLARING AN EMERGENCY.”

Ms. Conison introduced and moved to suspend the rules on Ordinance No. 035-2018 and Mr. Kantor seconded the motion. There was no discussion. On a roll call vote, all present members responded in the affirmative and the rules were suspended.

Ms. Conison then moved to adopt Ordinance No. 035-2018 and Mr. Kantor seconded the motion. There was no discussion. On a roll call vote, all present members voted in the affirmative and ORDINANCE NO. 035-2018 was adopted.

RESOLUTION NO. 018-2018 was read by title only by President Graham:

“RESOLVING TO APPROVE “THEN AND NOW” CERTIFICATES AND DECLARING AN EMERGENCY.”

Mr. Bailey introduced and moved to suspend the rules on Resolution No. 018-2018 and Mr. Rodriguez seconded the motion. There was no discussion. On a roll call vote, all present members responded in the affirmative and the rules were suspended.

Mr. Bailey then moved to adopt Resolution No. 018-2018 and Mr. Rodriguez seconded the motion. There was no discussion. On a roll call vote, all present members voted in the affirmative and RESOLUTION NO. 018-2018 was adopted.

RESOLUTION NO. 019-2018 was read by title only by President Graham:

“AUTHORIZING THE WALTER DRANE COMPANY TO CORRECT AN ERROR IN THE CODIFIED ORDINANCES AND CHARTER OF THE CITY OF WHITEHALL AND DECLARING AN EMERGENCY.”

Mr. Kantor introduced and moved to suspend the rules on Resolution No. 019-2018 and Mr. Morrison seconded the motion. There was no discussion. On a roll call vote, all present members responded in the affirmative and the rules were suspended.

Mr. Kantor then moved to adopt Resolution No. 019-2018 and Mr. Morrison seconded the motion. There was no discussion. On a roll call vote, all present members voted in the affirmative and RESOLUTION NO. 019-2018 was adopted.

POLL PUBLIC

There were no further comments for poll public.

COMMUNITY DATE BOARD

Ms. King said this Saturday at 1:00 p.m. Whitehall Community Park will be having the Painting in the Park.

Mr. Kantor said Soccer starts this Saturday.

POLL COUNCIL

Mr. Rodriguez thanked everyone for coming and staying until the end. He enjoyed Norton Crossing and Dr. Ventresca presentations. He welcomed Director Gregg. This Saturday he is going to Washington D.C. on another honor flight. It will be bitter sweet since the last one he did was with his father.

Ms. Elmore congratulated Director Gregg. She enjoyed the Employment for Seniors presentation and hopes in the future they can have more presentation to keep the public informed. She thanked Attorney Bivens for the Mayors Court stats. She is excited about the body cameras and would like to discuss other opportunities they may have.

Ms. Conison thanked everyone for coming.

Mr. Kantor said he enjoyed the presentations tonight. He said has talked to a lot of people including the FOP about body cameras and it is what it is.

Ms. Heck enjoyed the informative presentations and thanked everyone for sticking it out until the end.

Mr. Morrison thanked everyone for coming. He stated he is completely on board with the development at Norton Crossing. His concerns were since there were significant changes in the plans following the Planning Commission meeting, than he thinks they should go back to Planning Commission and go through the process again. He thanked everyone for coming.

Mr. Bailey thanked everyone for coming. He said to Mr. Morrison that he respects his opinion and understands why he felt the plans should go back to the Planning Commission. After he reviewed the changes and was informed that some of the area was going to the parks, he felt that rescinding his second would run the risk of it being tabled for another two weeks.

President Graham thanked everyone for coming this evening. He welcomed back Director Gregg.

Having nothing further, Mr. Bailey moved to adjourn and Mr. Rodriguez seconded the motion. On a roll call vote, all present members responded in the affirmative and the meeting adjourned at 8:37 p.m.

Respectfully submitted,

Mary Freimark, Clerk of Council

APPROVED: _____, 2018.

Jim Graham, Council President