

WHITEHALL CITY COUNCIL
AGENDA MEETING MINUTES
JANUARY 17, 2017

Council President Graham called the January 17, 2017, agenda meeting to order at 6:30 p.m. All members were present.

President Graham reviewed the agenda and confirmed who would handle the various required motions this evening.

President Graham explained that the IPADs are ready to disburse and asked if council could set a day that everyone could meet with IT. The majority set a date for Friday, January 20 at 8:00 a.m.

Having no further business, the meeting adjourned at 6:48 p.m.

Respectfully submitted,

Mary Freimark, Clerk of Council

APPROVED: _____, 2017.

Jim Graham, Council President

WHITEHALL CITY COUNCIL MEETING

MINUTES – JANUARY 17, 2017

Council President Jim Graham called the regular meeting of Whitehall City Council to order at 7:00 p.m. on Tuesday, January 17, 2017.

At President Graham's request, everyone rose for a moment of silence. The Pledge of Allegiance was then recited by those assembled.

On roll call by the clerk, the following members of council were present:

Bob Bailey
Chris Rodriguez
Van Gregg
Karen Conison
Wes Kantor
Lee Stahley
Larry Morrison

APPROVAL OF MINUTES

Ms. Conison moved to approve the Minutes of the January 3, 2017 agenda and regular meetings. Mr. Kantor seconded the motion. There was no discussion. On a roll call vote, all present members responded in the affirmative and the Minutes were approved as submitted.

Mayor Maggard asked Director Chuck Underwood to come forward. She said that Director Underwood has been a good friend and mentor. She presented him with a Proclamation and declared Wednesday, January 18 as Charles "Chuck" Underwood Day. She concluded by saying that Director Underwood has exemplified what pride is and has always been available to help her and others. Director Underwood said he appreciates everything the city has done for him and he will miss the people. He wished everyone the best of luck in the future.

POLL PUBLIC

Michael Shannon, 5166 Etna Rd. Whitehall, Ohio. Mr. Shannon said he would be remiss if he didn't come to express his sincere gratitude to Director Underwood. He said that for the 16 years he served for the City of Whitehall Director Underwood was a pillar, particularly when he was City Attorney. He said he would occasionally stop by and ask a question that was like a bar exam question. He was sure that he knew the answer, but he was testing him. He stated that Director Underwood also served our country with several perilous flights during the Persian Gulf War. He reiterated that Director Underwood is an exemplary public official, exemplary citizen and exemplary neighbor. He said he can't think of any one he would rather have as his neighbor, his City Attorney, his Ward 4 council person or as his Safety Director. He said he did not yell or scream a lot and had an amazing ability not to get excited when everyone else was. He concluded by saying he learned an awful lot from Director Underwood and wanted to share these sentiments with his former elected officials and colleagues.

STANDING COMMITTEE REPORTS

Administration and Financial Management – Chairperson Bailey reported that they met last Tuesday and discussed several pieces of legislation that are on the agenda tonight. Their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Community Engagement – Chairperson Conison reported that they met last week and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Community Standards and Enforcement – Chairperson Rodriguez said that they met last week and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Economic Development – Chairperson Morrison said that they met last week and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Infrastructure, Maintenance and Services – Chairperson Gregg said that he was not here last week, but the committee met and their minutes are on file. They will meet next week, sometime after 6:30 p.m.

Public Safety – Chairperson Stahley said they met last week and their minutes are on file. He thanked Director Underwood for all his service to the city under all of the different aspects he served. The Safety Committee will meet next week, sometime after 6:30 p.m.

Parks and Recreation – Chairperson Kantor said that they met last week and their minutes are on file. He announced that there is a new Parks and Recreation Director named Shannon Sorrell.

OFFICIALS' REPORTS

Mayor Kim Maggard – asked for favorable consideration of Ordinance Nos. 002-2017, 003-2017, 006-2017, 007-2017 and 008-2017. She said they have been interviewing for a Community Affairs Manager and they hope to make an announcement by Friday.

City Attorney Michael Bivens – updated council on the end of year numbers. He said that out of the 2030 criminal cases last year, 257 were Whitehall residents, which is 12%. He explained that tomorrow is the first of several seminars with the Whitehall Police Department. This one will cover three main topics; dog sniff evidence, domestic violence evidence and collection of digital evidence. He said it is exciting to educate our officers regarding evidence so the conviction sticks. He said that this Friday the Whitehall Yearling High School Mock Court Team will be doing their first Mock Team Competition. He thanked former City Attorney Michael Shannon for coming this evening and for always being such a gracious mentor to him. He said he is a shining face and friend. Lastly, he said that Director Underwood has always presented himself as a type of attorney that he aspires to be. He said that he classified Director Underwood as a renaissance man; there is more to him than meets the eye. He can fly planes, litigate cases, and be a father, a friend and a good neighbor. He is pleased to have Director Underwood be a representative that always had the best interest of Whitehall in mind.

City Auditor Dan Miller – had no official report. He stated that if anyone ever wants to view the auditor's reports they can go to the auditor's webpage, under reports. He post them each month.

Director of Service and Development Zach Woodruff – said beginning tomorrow construction crews will begin work on replacing the water line on Elaine Rd., south of Main St. He hopes that work will be done by the end of July. He said it has been an honor working with Director Underwood in his different capacities.

Treasurer Steve Quincel – had no official report. He said Director Underwood is a good friend and neighbor and an inspiration.

Council President Graham - advised that the following Officials' Reports have been filed in the Council Office since the last meeting: Treasurer's Investment Report for December 2016; Treasurer's Activity by Fund Report for December 2016; and Treasurer's Fund Reconciliation Report December 2016; Mayor's Report to Council for December 2016; Auditor's Expense Report for December 2016; Auditor's Bank Report for December 2016; Auditor's Statement of Cash Position for December 2016; and Auditor's Revenue Report for December 2016.

COMMUNICATIONS, PETITIONS AND CLAIMS

There were no communications, petitions or claims.

VERIFICATION OF COPIES

President Graham requested a roll call on whether each member of council received a copy of each item of legislation listed on the agenda prior to the meeting, including any add-on legislation. All members responded in the affirmative.

THIRD READING

There was no legislation for third reading.

SECOND READING

There was no legislation for second reading.

FIRST READING

ORDINANCE NO. 002-2017 was read by title only by President Graham:

“AUTHORIZING THE MAYOR TO GRANT VACATION LEAVE ACCRUAL PER 161.15(b)(1) TO A SPECIFIC PROSPECTIVE EMPLOYEE AT THE EIGHT YEAR CATEGORY PLUS EIGHT (8) HOURS IN RECOGNITION OF PRIOR SERVICE AND EXPERIENCE AND RECOGNIZING A ONE TIME EXCEPTION TO 161.15(b)(3) AND DECLARING AN EMERGENCY.”

Mr. Kantor introduced and moved to suspend the rules on Ordinance 002-2017 and Mr. Stahley seconded the motion. There was no discussion. On a roll call vote, all members responded in the affirmative and the rules were suspended.

Mr. Kantor then moved to adopt Ordinance No. 002-2017 and Mr. Stahley seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and ORDINANCE NO. 002-2017 was adopted.

ORDINANCE NO. 003-2017 was read by title only by President Graham:

“MAKING AND APPROVING SUPPLEMENTAL APPROPRIATIONS OF ONE HUNDRED NINETY-THREE THOUSAND AND NO/100 DOLLARS (\$193,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND 101 TO THE TRANSFER EXPENSE ACCOUNT (101.950.59999); APPROVING FUND TRANSFERS IN THE AMOUNT OF ONE HUNDRED NINETY-THREE THOUSAND AND NO/100 DOLLARS (\$193,000.00) FROM THE TRANSFER EXPENSE ACCOUNT (101-950-59999) TO VARIOUS FUNDS AND DECLARING AN EMERGENCY.”

Mr. Bailey introduced and moved to suspend the rules on Ordinance 003-2017 and Mr. Morrison seconded the motion. There was no discussion. On a roll call vote, all members responded in the affirmative and the rules were suspended.

Mr. Bailey then moved to adopt Ordinance No. 003-2017 and Mr. Morrison seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and ORDINANCE NO. 003-2017 was adopted.

ORDINANCE NO. 004-2017 was read by title only by President Graham:

“TRANSFERRING FOUR HUNDRED SIXTY-EIGHT THOUSAND ONE HUNDRED SEVENTY-FOUR AND 43/100 DOLLARS (\$468,174.43) FROM THE BOND RETIREMENT ACCOUNT (101-950-57500) TO THE DEBT SERVICE FUND (401).”

ORDINANCE NO. 005-2017 was read by title only by President Graham:

“APPROVING AND MAKING A FUND TRANSFER IN THE AMOUNT OF THREE HUNDRED SIXTY-TWO THOUSAND SEVEN HUNDRED NINETY-EIGHT AND 00/100 DOLLARS (\$362,798.00) FROM VARIOUS ACCOUNTS IN THE WMPITIE FUND (279) TO THE DEBT SERVICE FUND (401).”

ORDINANCE NO. 006-2017 was read by title only by President Graham:

“AUTHORIZING AND APPROVING A SUPPLEMENTAL APPROPRIATION OF SEVENTY THOUSAND AND NO/100 DOLLARS (\$70,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND (101) TO THE PROPERTY ACQUISITION AND MAINTENANCE ACCOUNT 101.950.59850.”

ORDINANCE NO. 007-2017 was read by title only by President Graham:

“APPROVING AND MAKING A FUND TRANSFER IN THE AMOUNT OF TWO HUNDRED NINETY-SEVEN THOUSAND SEVEN HUNDRED SEVENTY-NINE AND 20/100 DOLLARS (\$297,779.20) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND (101) TO THE CAPITAL PROJECTS FUND (310); CREATING THE PARK MAINTENANCE ADDITION ACCOUNT (310.000.55000) AND APPROVING AN APPROPRIATION OF TWO HUNDRED NINETY-SEVEN THOUSAND SEVEN HUNDRED SEVENTY-NINE AND 20/100 DOLLARS (\$297,779.20) FROM THE CAPITAL PROJECTS FUND (310) TO THE PARK MAINTENANCE ADDITION ACCOUNT (310-000-55000) AND DECLARING AN EMERGENCY.”

Mr. Bailey introduced and moved to suspend the rules on Ordinance 007-2017 and Ms. Conison seconded the motion. There was no discussion. On a roll call vote, all members responded in the affirmative and the rules were suspended.

Mr. Bailey then moved to adopt Ordinance No. 007-2017 and Ms. Conison seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and ORDINANCE NO. 007-2017 was adopted.

ORDINANCE NO. 008-2017 was read by title only by President Graham:

“AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH AHV-DEVELOPMENT, LLC FOR THE PURPOSE OF CONDUCTING A PARK AND RECREATION FACILITIES BUILDING ADDITION AND AUTHORIZING PAYMENT FROM THE PARK MAINTENANCE ADDITION FUND ACCOUNT (310-000-55000), AND DECLARING AN EMERGENCY.”

Mr. Bailey introduced and moved to suspend the rules on Ordinance 008-2017 and Mr. Rodriguez seconded the motion. There was no discussion. On a roll call vote, all members responded in the affirmative and the rules were suspended.

Mr. Bailey then moved to adopt Ordinance No. 008-2017 and Mr. Rodriguez seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and ORDINANCE NO. 008-2017 was adopted.

ORDINANCE NO. 009-2017 was read by title only by President Graham:

“APPROVING AND MAKING AN APPROPRIATION OF TWO HUNDRED AND NO/100 DOLLARS (\$200.00) FROM UNAPPROPRIATED MONIES IN THE MECHANICAL UPGRADES FUND (318) TO THE 318 FEDERAL OBLIGATIONS EXPENSE ACCOUNT (318.000.59650) AND DECLARING AN EMERGENCY.”

RESOLUTION NO. 003-2017 was read by title only by President Graham:

“RESOLVING TO APPROVE “THEN AND NOW” CERTIFICATES AND DECLARING AN EMERGENCY.”

Mr. Bailey introduced and moved to suspend the rules on Resolution No. 003-2017 and Mr. Morrison seconded the motion. There was no discussion. On a roll call vote, all members responded in the affirmative and the rules were suspended.

Mr. Bailey then moved to adopt Resolution No. 003-2017 and Mr. Morrison seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and RESOLUTION NO. 003-2017 was adopted.

RESOLUTION NO. 004-2017 was read by title only by President Graham:

“RESOLVING TO APPROVE “THEN AND NOW” CERTIFICATES AND DECLARING AN EMERGENCY.”

Mr. Bailey introduced and moved to suspend the rules on Resolution No. 004-2017 and Mr. Stahley seconded the motion. There was no discussion. On a roll call vote, all members responded in the affirmative and the rules were suspended.

Mr. Bailey then moved to adopt Resolution No. 004-2017 and Mr. Stahley seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and RESOLUTION NO. 004-2017 was adopted.

POLL PUBLIC

There were no comments at this time.

COMMUNITY DATE BOARD

Events are listed on the City's Website.

POLL COUNCIL

Mr. Bailey said it was nice to see everyone here tonight. He said that he has spent a lot of time with Director Underwood and he is a phenomenal individual and he feels blessed to call him a friend.

Mr. Rodriguez said Director Underwood is a great individual. He said he has done a lot and has been through a lot, "he is one heck of a guy."

Mr. Gregg thanked everyone for coming and thanked Director Underwood for his years of service. He said he has been a neighbor since he moved to Whitehall and he has been very helpful and has done a lot for our city and we are proud of him. He congratulated Ms. Conison for being part of the Hall of Fame.

Ms. Conison said that Director Underwood took her daughter and her through his house around the holidays and he was so gracious and kind. She said he always asks what events she is working on and how he can help, she can't say enough about him.

Mr. Kantor thanked Attorney Bivens for giving the figures on criminal cases from last year. Mr. Kantor thanked Director Woodruff for always taking the time to answer questions when he calls. He said he has known Director Underwood for over 25 years and he believes we won't have anybody like him again. He is a special friend. He congratulated Ms. Conison for the Hall of Fame and said it is very well deserving.

Mr. Stahley congratulated Ms. Conison on the Hall of Fame. He said he thinks that is fantastic and reiterated how much she does for the community. He thanked council for helping him dip his feet in the water in 2016 and said that we are lucky to have such wonderful individuals in our community that represent our city.

Mr. Morrison thanked Attorney Bivens for the update. He thanked Director Woodruff for getting the poles removed. He said he used to call Director Underwood when he first was on council and the safety committee for his guidance. He thanked him for always taking the time to give the advice he was looking for. He thanked everyone for coming and congratulated Ms. Conison on her honor.

President Graham congratulated Ms. Conison and said she is very deserving of this honor. She gives so much and expects nothing in return. He said that any community would be blessed to have a member of their city like Director Underwood. He reiterated how much they all appreciate how much he has given back to the city. He congratulated Director Underwood on his retirement from the city and hopes it serves him well.

Having nothing further, Mr. Bailey moved to adjourn and Mr. Rodriguez seconded the motion. On a roll call vote, all members responded in the affirmative and the meeting adjourned at 7:38 p.m.

Respectfully submitted,

Mary Freimark, Clerk of Council

APPROVED: _____, 2017.

Jim Graham, President of Council