

WHITEHALL COUNCIL COMMITTEES

MINUTES – January 9, 2024

Council President Potter called the January 9, 2024 Council Committees' meeting to order at 6:30 p.m.

The following members of council and the administration were present:

Members of the Administration

Council President Thomas Potter
Mayor Michael T. Bivens
City Attorney Bradley S. Nicodemus
City Auditor Steve Quincel
Econ. Dev. Manager Kelsey Miller

Council Members

Gerald Dixon
Amy Smith
Jo Anna Heck
Larry Morrison
Lori J. Elmore
Amy Harcar

ADMINISTRATION/COUNCIL OF THE WHOLE MATTERS:

DISCUSSION: Rules of Procedure – Preliminary

Meetings

- On Election Day, move meeting to the following day. (Wednesday)

Poll Public

- Use name and not address – use city of residence
- Use name and email- Julie would create a form for this
- Use Google Forms (This would require help from the IT Department)
- Conduct Poll Public before voting
- Use a sign-in sheet
- Remove the 1st Poll Public/have one Poll Public at the end
- One Poll Public will take away time from the citizens (communication is important)
- Keep the 3 minute time limit
- Keep both Poll Publics (gives a chance to address Council two times)
- Move Poll Public to before Verification of Copies
- Use a digital timer during Poll Public
- Public Participation with disabilities (during Poll Public and Public Hearings)
- Public participation – Rules posted on the door and on the website
- Email Poll Public to Council Clerk to be read into the record.

Streaming

- Continue to stream Council agenda/Council meetings on FB live (do not stream Committee Meetings)

Public Hearings

- Conduct Public Hearings on second reading (logistics need to be considered)
- Email Council Clerk Public Hearing statements to be read into the record during Council meeting.

Interpreting Service

- Could use “phone service”, Language Line and Google Translate (Clerk will research)

Nominations for President Pro Tem

- Nominations accepted during agenda meeting with voting during the Council meeting
- Notify Clerk by Dec 15 if you are interested (add to 3A)

City Council will continue discussions during the January 23 Council Committee meeting.

COMMITTEE OF THE WHOLESECOND READING:

RESOLUTION NO. 001-2024 (*Committee of the Whole-3rd Reading- Adopt 02/06/2024-Heck/Smith*)

AUTHORIZING THE MAYOR TO APPLY FOR AND ACCEPT ASSISTANCE FROM THE OHIO DEPARTMENT OF NATURAL RESOURCES VIA OHIO'S URBAN FORESTRY GRANT PROGRAM.

ADMINISTRATION AND FINANCIAL MANAGEMENT

Councilperson Elmore opened at 7:55 p.m. and addressed the legislation in her committee, as follows:

ORDINANCE NO. 002-2024 DRAFT # 1

APPROVING AND MAKING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF EIGHT THOUSAND TWO HUNDRED EIGHTEEN AND 20/100 DOLLARS (\$8,218.20) FROM UNAPPROPRIATED MONIES IN POLICE DEPARTMENT GRANT FUND (212) TO THE 212.000.50050 PD GRANT FUND CADET INTERNSHIP PROGRAM EXPENSE ACCOUNT AND DECLARING AN EMERGENCY.

This original grant was fourteen thousand dollars, which the city received last year. This inadvertently was omitted from the budget list. In the financial system, there is zero dollars. The money shows on the revenue side. It needs to be on the expense side so that the city can pay the cadets. This has to go on an emergency because the cadets are owed money.

Mayor Bivens said the 2024 budget would not need amended by Council. He will bring forth fund transfers and requests for appropriations.

(Adm. & Fin. Mgmt.-1st reading – SUSP & ADOPT 01/16/2024-Elmore/Harcar)

Having nothing further, Councilperson Elmore closed at 7:59 p.m.

COMMUNITY AND ELDER ADVOCACY

Chairperson Harcar opened at 7:59 p.m. and said there are no drafts or pending legislation on the agenda.

January is Human Trafficking Awareness Month. January 11 is "Wear Blue" to help raise awareness of human trafficking. There are some great resources out there. [Humantraffickinghotline.org](https://humantraffickinghotline.org) to help identify trafficking and there is an app for that. Traffic cam helps law enforcement recognize locations where people may be subject to trafficking. She did speak to the Mayor about doing a Proclamation for Human Trafficking Awareness Month.

Martin Luther King Day is Monday, January 15 and there is a scholarship breakfast at the YMCA.

Whitehall Senior Safety Day is Thursday, January 25 from 11:30 am until 2:30 pm at the YMCA.

Community Lending Day for those interested in buying a home is Saturday, January 27 from 2:00 until 4:00 pm at the YMCA.

Having nothing further, Chairperson Harcar closed at 8:02 p.m.

COMMUNITY STANDARDS AND ENFORCEMENT

Chairperson Smith opened at 8:02 p.m. and addressed the legislation in her committee, as follows:

SECOND READING:

ORDINANCE NO. 001-2024 Comm. Stand & Enf. – 3rd reading – ADOPT 02/06/2024-Smith/Heck)

Refer to Planning Commission for 02/01/2024 meeting

Public Hearing February 6, 2024

AMENDING THE ZONING MAP ATTACHED TO CHAPTER 1104.01 OF THE 2023 CODIFIED ORDINANCES OF THE CITY OF WHITEHALL, OHIO AND AS SUBSEQUENTLY AMENDED, ALLOWING A SPECIAL PERMIT UNDER SECTION 1104.03(H) TO PERMIT BUY & BUY AUTO SALE, LLC COMPANY TO OPERATE A VEHICLE AND LARGE EQUIPMENT REPAIR BUSINESS IN THE MAIN STREET DISTRICT.

The Planning Commission was to meet originally on January 4 but the applicant was not in compliance. It has been referred to the Planning Commission for the February 1 meeting.

Economic Development Manager Kelsey Miller gave an update on this project and answered questions from Council.

Having nothing further, Chairperson Smith closed at 8:13 p.m.

ECONOMIC DEVELOPMENT

Chairperson Dixon opened at 8:13 p.m. and said there are no drafts or pending legislation on the agenda.

Councilperson Dixon asked Mayor Bivens where he was at with hiring a Director of Economic Development and Director of Public Service. He replied, "Everything is in the process."

Having nothing further, Chairperson Kantor closed at 8:13 p.m.

INFRASTRUCTURE, MAINTENANCE AND SERVICE

Chairperson Morrison opened at 8:14 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Infrastructure, Maintenance and Service.

Having nothing further, Chairperson Morrison closed at 8:14 p.m.

PUBLIC SAFETY

Chairperson Morrison opened at 8:14 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Public Safety.

Having nothing further, Chairperson Morrison closed at 8:14 p.m.

PARKS AND RECREATION

Chairperson Heck opened at 8:14 p.m. and said there are no drafts or pending legislation on the agenda.

Monday, January 15 is Martin Luther King Day with a breakfast and a special scholarship honor. Pre-registration is required. You can register on Facebook or by calling the Park and Recreation Department. It is being held at the YMCA and it starts at 9:00 am and runs through 11:00 am.

Having nothing further, Chairperson Heck closed at 8:15 p.m.

The meeting adjourned at 8:15 p.m.

Submitted by:

Julie A. Ogg, Clerk of Council

APPROVED: January 16, 2024

Larry Morrison, Council President Pro Tem